

Frequently Asked Questions

1. How do I apply for a job at CCF?

- Thank you for your interest! Visit our [Recruitment Center](#) to learn more about our different job opportunities and apply for a role that is right for you. We look forward to hearing from you!

2. I've submitted a job application, what is the next step?

- Thank you for applying! You should have received an email confirmation that we have received your application. We encourage you to explore our [website](#) and social media channels to learn more about our work.

3. What should I expect during the recruitment and interview process?

- The process helps us get to know you, and for you to get to know more about us. You'll learn about our people, culture, and the work we do. We will evaluate your skills and experience against our current needs for the position. We will also ask about your academic and work experience. You are also welcome to ask any questions of us. Be prepared to tell us about your achievements, what sets you apart from other applicants, and the value you could bring to CCF.

4. What types of benefits does CCF offer?

- CCF offers a host of benefits for our employees including:
 - Health, vision, and dental insurance
 - Life insurance
 - Short- and long-term disability
 - 401K matching up to 5%
 - Pet insurance
 - Holidays off
 - Volunteer time off
 - Professional Development
 - Paid time off
 - Mental health resources
 - Many positions offer flexible work practices and hybrid work
- We encourage you to reach out to our Talent team at careers@coastalcommunityfoundation.org for more information.

5. How would you describe the culture at CCF?

- At CCF, we pride ourselves on being an empowering, empathetic, and uplifting community. When you join the CCF team, you become a member of the CCF family and join a team of dedicated philanthropy professionals devoted to community impact. CCF is a high-performance, high-results culture. We are a fast-paced and results-oriented workplace, and we ensure that all of our staff have the tools they need to be successful in this environment. As part of our work in ensuring a healthy workplace culture, we have established an internal Culture and Engagement Committee which guides and seeks to promote cultural inclusiveness that addresses and supports the needs of our team and values each member's unique contributions. This committee is also responsible for increasing employee engagement by encouraging participation in organized volunteer engagements, staff retreats, and planned cultural lunch and learn style engagements.

6. How can I improve my chances of standing out during the application process?

- Be prepared and be yourself. Make sure to submit an up-to-date resume with your application that is tailored to the role you're applying for. Be proud and showcase your skills and accomplishments!

7. How long should I expect to wait until I hear back once I've submitted my application?

- You will receive confirmation that your application was submitted from our hiring platform, ADP. After that, your application will be reviewed by the hiring team. If you are not selected, you will receive a letter stating such. We encourage you to follow up on your application and email our Talent team at careers@coastalcommunityfoundation.org.

8. Where are you located? Do I have to move to work at CCF?

- We are located in the Lowcountry of South Carolina with two regional offices, one in North Charleston and one in Beaufort. The specific office out of which you will work depends on various factors including business need and type of role. With that said, many positions do offer flexible work practices. We encourage you to reach out to our Talent team at careers@coastalcommunityfoundation.org for specific details.

9. Can I apply for more than one job?

- Yes! We encourage you to apply to all roles that fit your qualifications, skills, and career interests.

10. What will my career progression look like at CCF?

- At CCF we are deeply devoted to promoting the growth and development of our team. Each team member partakes in progression planning alongside their manager to drive their own progress and career growth by identifying professional development opportunities and other relevant opportunities for growth. Managers will actively communicate the organizational goals of the Foundation with all staff to ensure that those larger goals can align with our individual career goals and desires.